

**PARISH LIAISON MEETING**

**Minutes of the Meeting held**

Wednesday, 6th March, 2019, 6.30 pm

**Councillors:** Councillor Karen Walker (Chairman), Councillor Tim Warren (Cabinet Member), Councillor Charles Gerrish (Cabinet Member), Councillor Bob Goodman (Cabinet Member), Councillor Paul Myers (Cabinet Member), Councillor Vic Pritchard (Cabinet Member), Councillor Karen Warrington (Cabinet Member), Councillor Sally Davis, and Councillor Neil Butters (Observer, non-voting)

**Parish Representatives:** Rosemary Naish (Chair, B&NES ALCA) and Clive Fricker (Vice-Chair, B&NES ALCA) and representatives of Batheaston PC, Camerton PC, Chew Magna PC, Combe Hay PC, Compton Dando PC, Compton Martin PC, Corston PC, Dunkerton and Tunley PC, East Harptree PC, Englishcombe PC, Farmborough PC, Freshford PC, High Littleton PC, Keynsham TC, Monkton Combe PC, Norton Malreward PC, Paulton PC, Peasedown St John PC, Priston PC, Publow with Pensford PC, Saltford PC, Shoscombe PC, South Stoke PC, Ubley PC, Westfield PC and West Harptree PC

**Also in attendance:** Micaela Basford (Corporate Sustainability Officer), Mandy Bishop (Director – Environment Services), Dave Dixon (Community Engagement Manager), Sara Dixon (Locality Manager), James Green (Service Designer – IT), Mark Hayward (Community Engagement Officer), Chris Head (WERN - West of England Rural Network), Aurora Loi (Electoral Services Manager), Maria Lucas (Director of Legal and Democratic Services), Martin Shields (Corporate Director – Representing Ashley Ayre, Chief Executive) and Alison Wells (Community Engagement Officer)

**25 WELCOME AND INTRODUCTIONS**

The Chair welcomed everyone to the meeting.

Mandy Bishop, Director of Environment Services, introduced herself to those present.

**26 EMERGENCY EVACUATION PROCEDURE**

The Democratic Services Officer advised the meeting of the procedure.

**27 APOLOGIES FOR ABSENCE**

Apologies for absence were received from:

Cllrs Paul May, Lisa O'Brien and Mark Shelford

Bathampton Parish Council  
Bathford Parish Council  
Timsbury Parish Council  
Whitchurch Parish Council.

## **28 URGENT BUSINESS AS AGREED BY THE CHAIR**

There was no urgent business.

## **29 MINUTES OF PREVIOUS MEETING**

The minutes of the meeting held on 24 October 2018 were confirmed and signed as a correct record.

## **30 UPDATE FROM THE LEADER OF BATH & NORTH EAST SOMERSET COUNCIL - CLLR TIM WARREN**

Councillor Tim Warren gave an update giving a brief overview of the previous four year term:

The reduction in Local Government funding has led to severe cuts over the last four years which has been very difficult. The proportion of total funding spent on children and adult services has increased to 80%.

- There has been a reduction in staffing levels over the last two years.
- The Council has made a number of changes to working practices e.g. waste services. The main priority is to ensure that vulnerable people are looked after.
- New ways to generate income have also been considered such as commercial property, the setting up of a housing company – Aequus Construction Ltd, Council buildings have been developed and empty properties brought back into use. This enabled funding to be directed to the provision of front line services.
- There has been investment in heritage services such as the Roman Baths.
- The West of England Combined Authority (WECA) has been formed and this has enabled funding of £30m to be leveraged into the area. £10m has also been provided through WECA for local high streets.
- It was also important to ensure that the correct skills are provided in the correct places and for people to be trained in the right jobs.
- There is still work to be carried out with regard to bus services in the area.
- The Bath Quays development will create new office space in the centre of Bath and will generate increased business rates and provide more jobs.
- Children's Social Care achieved a Good Ofsted rating.
- Schools in the area are among the best in the South West.
- The move to fortnightly waste collections has led to a large increase in recycling rates and fly tipping has actually reduced. The recycling rates are in the top six in the country.
- The Cabinet has just approved the clean air zone for Bath. This meets central government's air quality targets without the need to charge private cars. Older polluting commercial vehicles such as buses, taxis and lorries will be charged to drive in the stipulated zone.
- Cllr Warren ended his update by thanking the Parish Councils and local communities for the support and assistance they have provided to enable the recent changes to be a success.

## 31 UPDATE FROM CABINET MEMBERS

### **(a) Cllr Charles Gerrish – Finance and Efficiency**

Cllr Charles Gerrish, Cabinet Member for Finance and Efficiency reported on the following issues:

- More funding has been made available for social care; however, the challenge still remains.
- The Government funding settlement was as expected with no additional funding.
- The number of looked after children has increased by 12%. An extra £1.5m has been allocated for children's services.
- More social workers have been recruited.
- WECA has provided £8.5m for highway maintenance work.
- Leisure centres have been upgraded.
- Bath Quays regeneration is taking place.
- £12.3m of savings are required to be made next year which will be challenging but the Council is confident that long-term sustainability can be maintained.
- The restructure of charges for the Roman Baths will also increase the income received.
- The ultimate aim is for B&NES Council to become financially self-sufficient.
- The Council has backed new powers to enable the growth in Airbnb accommodation to be tackled. Other Councils are also lobbying to ensure there is a level playing field for this type of holiday accommodation.
- There will be one-off costs for the local elections this year.
- Council tax bills (basic rate) will increase by 2.95% this year with an additional 1% social care precept.
- In response to a query from East Harptree Parish Council it was confirmed that the additional affordable housing funding will be made available to providers such as Curo.

### **(b) Cllr Bob Goodman – Development and Neighbourhoods**

Cllr Bob Goodman, Cabinet Member for Development and Neighbourhoods gave a presentation regarding single use plastic:

- The goal is for the community to be plastic free by 2030.
- Cllr Goodman thanked the officers for all the work they have undertaken to improve recycling rates and to reduce the use of plastics. One initiative that is currently being worked on is to increase recycling rates by residents living in flats.
- There is still progress to be made to encourage supermarkets to use less plastic and to reduce the use of black plastics.
- Discussions are taking place with local organisations, businesses, schools and places of worship to encourage them to get involved with this project.
- He also praised the work being carried out by local volunteer community groups such as the Keynsham Wombles and Families for a Bright Future.
- Further information is available using the following links:

<https://www.bathnes.gov.uk/services/environment/sustainability/bathnes-plastic-pledge>

[www.bathnes.gov.uk/plasticfree](http://www.bathnes.gov.uk/plasticfree)

**(c) Cllr Karen Warrington – Transformation and Customer Services**

Cllr Karen Warrington, Cabinet Member for Transformation and Customer Services reported on the following issues:

- Cllr Warrington thanked the local communities for their support in transforming branch libraries into community libraries. A small sum of money has been made available for the set-up of the libraries to ensure their sustainability and viability. The Saltford Library has been very successful and has retained a Post Officer Counter for the village as well as increasing lending levels.
- The Love Weston Library now uses the Click and Collect service giving access to three million books.
- Moorland Road, Paulton and Radstock Libraries are also in the process of converting to community libraries.
- Two new libraries have also been opened. One of these, Bishop Sutton, also has a café which is very well used.
- Timsbury have a village agent and the library acts as a community hub.
- Talks are currently taking place with other areas and it is hoped that these new libraries will open in the future.
- The community library project has been driven and helped by the public and community groups.
- A new mobile library has been ordered which will be more reliable than the current one and will have improved fuel efficiency. It will be available at the end of April and will also be more of a community resource including free Wi-Fi. It will also have an awning and be available for small events in the local communities.
- A service review has led to the library stock being moved from Bath to a more sustainable location. This has enabled the Council to utilise existing resources – confidential waste, post and archives.
- Cllr Warrington thanked officers for all their work to improve the library service and to make it more sustainable.

**(d) Cllr Paul Myers - Economic and Community Regeneration**

Cllr Paul Myers, Cabinet Member for Economic and Community Regeneration, reported on the following issues:

- Parish Councils have expressed a wish to discuss WECA at a future meeting. He confirmed that Tim Bowles, Mayor of WECA will be invited to attend the next meeting.
- The B&NES Council budget was set in February and Parish Councils have raised the issue that they need more notice of budget decisions that are likely to affect them. There is usually a budget briefing before Christmas and more information will be provided to Parishes at this time in future years.

- Bath City Forum has raised concerns regarding consultations carried out by B&NES Council. As a result of this a workshop took place which included discussions around how to improve the good aspects of consultation and how to reduce the bad. Three actions were identified as a result:
  - To develop a charter on consultations.
  - To agree a vocabulary of “consultation language”.
  - To explore this further with the 3<sup>rd</sup> sector groups and hard to reach groups.
  - To identify a pool of volunteers/residents to test consultations in future. This was approved by the Cabinet at its meeting last week and councillors are keen to take this forward.

A report will be presented to the Communities, Transport and Environment Panel on 11 March 2019.

- The Parish Charter Certificate will be made available on line for those parishes that wish to download, sign and display it as a visual representation of the partnership.

The Terms of Reference for Parish Liaison are being updated to reflect our new ways of working together. This includes a proposal for the chairing of the meetings to alternate between an elected parish representative and an elected representative of B&NES. Agenda setting for Parish Liaison already takes place jointly in a meeting between representatives of ALCA and the Council and this arrangement will be formalised in the revised Terms of Reference. These will be put to Parish Liaison at their next meeting before ratification by B&NES and endorsement by ALCA. The Parish Liaison Meeting agreed this approach. A copy of the powerpoint presentation slides are attached as *Appendix 1* to these minutes.

- The death of a senior figure – B&NES Council is required to have a protocol in place for the death of a senior national or local figure. This would cover matters such as books of condolence, flying of flags etc. Parish Councils will be informed by the Council once a formal announcement has been made. On the death of a prominent local figure then the Chief Executive will decide which parts of the protocol it is appropriate to implement.

The Clerk to Keynsham Town Council thanked the Cabinet Member for the clarification on this matter but felt that more information could be provided at this stage. Other clerks in different areas were already making plans such as ordering black armbands and arrangements for flag lowering and raising. Clerks need time in which to prepare for such an event should it arise. Cllr Myers agreed to look into this matter further and to find out what is needed in advance and what can be provided. The Keynsham Town Clerk agreed to liaise further with Sara Dixon on this matter.

### **(e) Cllr Vic Pritchard – Adult Care, Health and Wellbeing**

Cllr Vic Pritchard, Cabinet Member for Adult Care, Health and Wellbeing, gave an update on the following issues:

- At the beginning of the financial year this service had delivered a balanced budget.
- The Council works very closely with the CCG to deliver the service and both Primary and Social Care are now among the national leaders.

## **32 FIX MY STREET AND COUNCIL WEBSITE UPDATE**

James Green, Service Designer – IT Services, gave a presentation regarding the “Fix My Street” application and the Council Website update.

### Fix My Street

- The “Fix My Street” system is B&NES Council’s own customised version integrated with back-office systems and processes.
- A large number of issues can be reported such as abandoned vehicles, littering and bins, flooding and drains and graffiti.
- The system is easy to use and can be accessed on smartphones. It also enables people to follow the progress of an issue that has been reported.
- People can still report issues by calling Council Connect and staff will log the issue onto the system.
- Over 11,000 reports have been made since the system went live in April 2018. There are currently about 220 reports per week.
- The link to the system is <https://fix.bathnes.gov.uk/>

### Council Website

- The rest of the B&NES Council website is currently being updated and improved.
- The aim is to make the system easier to use, more accurate and more up to date.
- There will be a different approach to content which is being designed with the user in mind. The site will be more streamlined and is based on research following testing with users.
- It will also be more interactive and is based on the principle used on the gov.uk website.

### Questions and Comments

Concern was expressed at the length of time taken to respond to issues raised on the system. For example, a recent report of road damage took 4-5 months to be resolved. Cllr Paul Myers stated that this was a parish charter matter. He noted that issues were prioritised to deal with health and safety and emergency matters in the first instance. It was agreed that this matter would be considered at the next meeting when the relevant officer could attend to address concerns.

It was noted that the feedback part of the system was not always accurate as matters were often logged as being completed when the work had not actually been carried out. Mandy Bishop, Director of Environment Services, stated that she would deal with this issue. She explained that sometimes when a work request had been sent to a contractor the issue was being logged as complete and that the wording needed to be reviewed to more accurately reflect the progress being made.

It was confirmed that the team at B&NES would pass on any matters raised regarding street lights which were a Parish Council responsibility to the relevant Parish Council.

On the whole the Parish Council representatives felt that the new system was a great improvement compared to what they had before.

Cllr Karen Warrington explained that the B&NES website would be updated in a modular manner i.e. certain sections at a time. She confirmed that any member of the public can use the Fix My Street site. Parish Council representatives were asked to encourage the use of the system by members of their local communities as it would enable the Council to better track and monitor this work.

A copy of the presentation slides is attached as *Appendix 2* to these minutes.

### **33 ELECTIONS AND BOUNDARY CHANGES**

Aurora Loi, Electoral Services Manager, and Maria Lucas, Director – Legal and Democratic Services, gave a presentation regarding the forthcoming local elections. The presentation covered the following matters:

- Key events and dates for Parish/Town Clerks, candidates and electors
- Official notices.
- Nomination papers – the nomination period will begin on 19 March and will end at 4pm on 3 April 2019. Nomination forms must be hand delivered and there will be a dedicated room for this purpose in the Guildhall, Bath.
- Forms to be completed – nomination form (1A), home address form (1B), consent to nomination form (1C) and contact details form
- Verification and count – the verification will take place on Thursday 2 May 2019 from 10.15pm and the count will take place on Friday 3 May 2019 from 10am – both would be held at the Sports Training Village, University of Bath.
- After the count.
- Spending return.

It was noted that Parish Councils can request a copy of the register from the Electoral Services Team if required. The copy of the register to be used for nominations is the revised version, which was published on 1 March 2019. The register has been renumbered and the majority of polling district codes has changed.

Candidates can choose not to have their home address on the ballot paper. The name and address of the attesting person is required.

All new Councillors must register their interests as required by the Code of Conduct. The declaration of interest forms must be collected by the Parish or Town Clerk and

there is no longer a requirement to send these to the Monitoring Officer at B&NES Council. Parishes should hold the details regarding registers of interest and place these on their Council website.

The Electoral Services Manager agreed to send a word version copy of Form 1(c) to the Parish Clerks.

The Combe Hay Parish Clerk asked whether it was appropriate for Clerks to deliver the nomination forms. The Electoral Services Manager confirmed that Parish Clerks had assisted with this in the past but it is for the individual Parish Clerks and candidates to decide how best to deliver the forms. It is advisable not to leave this until the last minute in case there are any problems which need to be resolved.

It was confirmed that anyone could sign the consent to nomination as a witness. However, the proposer and seconder must be a registered elector within the parish. There is nothing to prevent a candidate's spouse from being a proposer or seconder, providing they are listed on the electoral register for the parish where the candidate is standing. No proof of ID is required.

A copy of the presentation slides are attached as *Appendix 3* to these minutes.

#### **34 RURAL TRANSPORT PARTNERSHIP UPDATE**

Cllr Paul Myers gave a presentation giving an update on the Rural Transport Partnership. The presentation covered the following matters:

- Bus services are the “subject of the moment” in rural areas. There is growing resident frustration and this matter has been discussed at various local meetings.
- Residents felt that First Bus had a legal duty to provide a regular service. However, they are not required to do this under the 1985 Local Transport Act. The majority of people feel that an hourly or regular bus service is required.
- There was a cycle of bus services being cut which led to people using the buses less and relying on their cars. There remains a core group of people who do not have access to a car and rely on public transport (e.g. elderly people, disabled people, young people and students).
- It is important to look at where people want to go and when and to then identify what is actually required. Priorities could then be put together and alternative options such as car sharing could be considered. WECA are currently producing a bus strategy.
- The proposal was to set up a B&NES Rural Transport Group which will include the bus companies. The group would hold round table discussions and would be required to come up with proposals and not simply be a “talking shop”.
- It would be important to clearly identify the demand for rural bus services and it was also very important for local people to use the service provided.

Cllr Tim Warren explained that B&NES, South Gloucestershire and Bristol Councils had all received a grant of £800,000 from the WECA Regional Transport Forum to support transport systems in their areas.

The Parish Liaison Meeting agreed to create a B&NES Rural Transport Group consisting of:

- Parish Councils
- B&NES
- Community Transport
- Bus Service Operators

The next steps would be:

- To establish the demand with a survey
- With the help of providers including the community to establish how this demand can be met.
- To match demand and supply – generation of a requirement document not based simply on subsidies
- To take a coherent bid to WECA.

A copy of the presentation slides is attached as *Appendix 4* to these minutes.

### **35 DATES OF FUTURE MEETINGS**

It was agreed that future meetings will take place on the following dates:

Wednesday 24 July 2019

Wednesday 30 October 2019

Meetings will commence at 6.30pm and will be held in the Community Space, Keynsham.

The meeting ended at 8.45 pm

Chair(person) .....

Date Confirmed and Signed .....

**Prepared by Democratic Services**

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# Proposed changes to Terms of Reference for Parish Liaison

# 1. Background

- The Terms of Reference for Parish Liaison were revised in 2006 as part of a refresh of the Parish Charter.
- The latest Terms of Reference were ratified at Council in May 2018 as part of the latest refresh of the Charter.
- Further amendments are now proposed to reflect the development of Forums across the district and to further strengthen the relationship between the Council and parishes.

## 2. Overview of Proposed Changes

- Re-ordering and restructuring of sections, with the purpose and membership more clearly defined.
- New sections on managing the meetings, chairing, conduct and review.
- An expanded section on agenda setting, with reference to a sub-group for this purpose.

## 3. Proposed Key Changes

**Chairing:** To date, this has been done by the Chair of the Council but in the spirit of partnership working, it is proposed that the meeting should be chaired alternately by an elected representative of the Council and a parish.

**Agenda Setting:** As previously mentioned, this is already undertaken jointly in a meeting between representatives of ALCA and the Council. To formalise this, it is proposed to amend the Terms of Reference to include the sub-group.

## 4. Next Steps

- Redraft the Terms of Reference
  - Including mechanism for agreeing Chairs (Parish/B&NES)
- Present to next Parish Liaison for comment
- Ratification by Council – date to be confirmed
- Endorsement by ALCA at their AGM in Autumn 2019

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# ***Report it & Website***

Parish Liaison update 06/03/19

# Background

## We needed...

...a quick and easy way for citizens and staff to report issues online

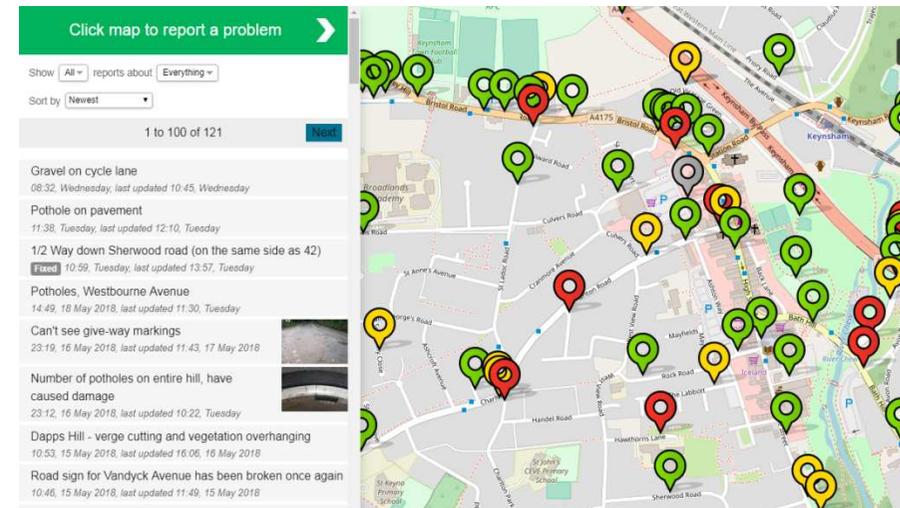
...an accurate map based system to help citizens and staff locate the issues

...something that could be used on a mobile phone or tablet

...to provide better feedback to keep citizens updated

## The solution...

**Fix My Street** – our own customised version, integrated with our back-office systems and processes



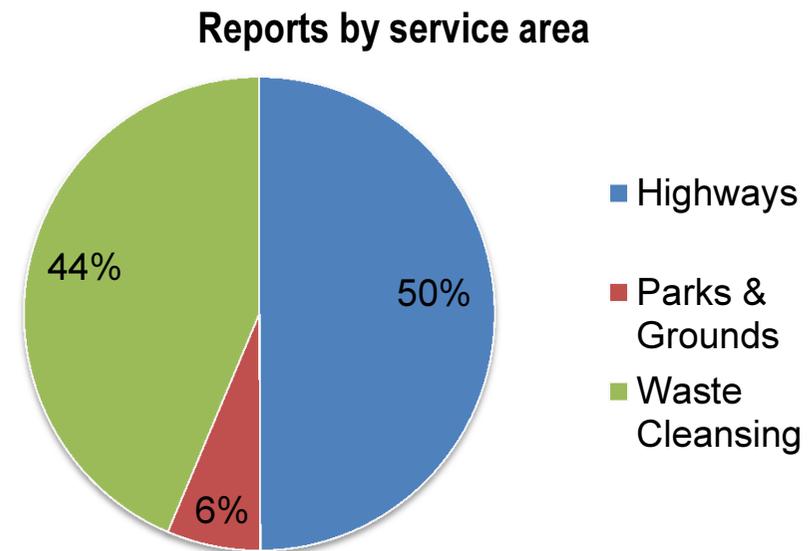
## What can be reported?

- Abandoned vehicles
- Dead animals
- Dog fouling
- Fly-tipping
- Littering and bins
- Bus stops
- Flooding & drains
- Road safety
  - Grit bins, damaged railings, drains
- Hazard on the road
  - Mud, debris, fallen trees, etc.
- Parks
  - Safety issues, damaged benches, etc.
- Potholes, damage to roads and pavements
- Road signs and markings
  - Faded, damaged, etc.
- Street light faults
- Trees & woodland issues
- Needles
- Household / business bins left out
- Graffiti

# What has happened

**Over 11,000 reports have been made since the system went live in April 2018**

- Online reporting of highways issues has increased from 13% to 37%
- Online reporting of parks & grounds issues has gone from 0% to 18%
- The number of online reports of cleansing issues hasn't changed



# Improving the rest of the website

## So that people can more easily:

- Request or apply for services
- Pay for services
- Report things that aren't on the map based system
- Find information they need and have confidence it is accurate and up to date
- Use it on a mobile phone or tablet

## The new website will be:

- Simpler and clearer
- Based on research and testing with our users
- Easier to find your way around
- More interactive (more online forms, automated email responses)
- Based on the principles used on the Gov.uk website (tested and proven)

# What will it look like?

From this  
  
 to this  


## Car park season tickets

Anyone can apply for a car park season ticket. They allow you to park in a car park without having to use the pay and display machine and are significantly cheaper.

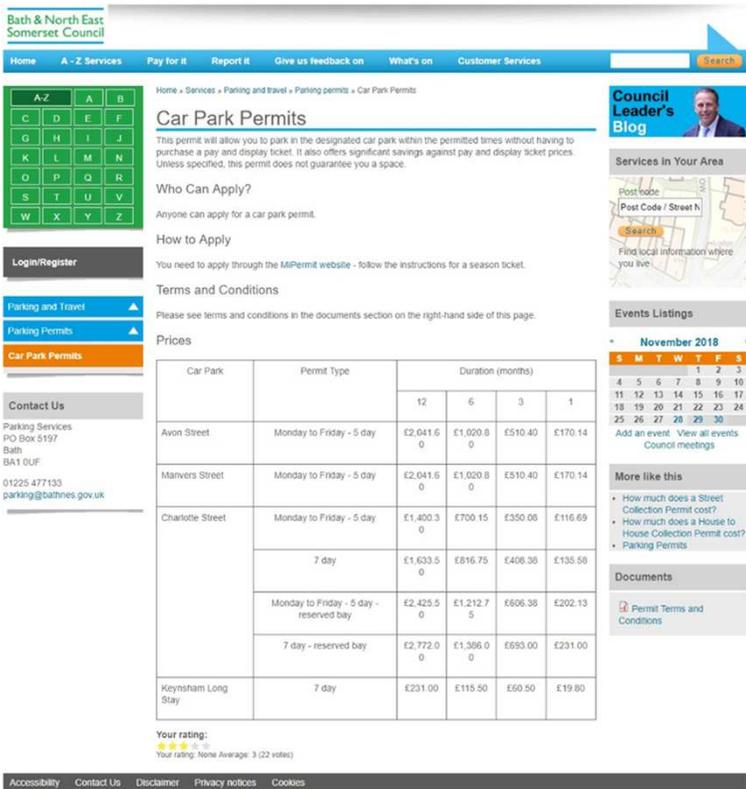
### Locations and charges

Location	1 month	3 months	6 months	12 months
Avon Street 5 day permit	£170.14	£510.40	1020.80	£2041.60
Manvers Street 5 day permit	£170.14	£510.40	1020.80	£2041.60
Charlotte Street 5 day permit	£116.69	£350.08	700.15	£1400.30
Charlotte Street 7 day permit	£135.58	£408.38	816.75	£1633.50
Keynsham long stay 7 day permit	£19.80	£60.50	115.50	£231

[Apply now](#)

### Using your permit

You can just park at your permit location without paying for a ticket. It does



**Car Park Permits**

This permit will allow you to park in the designated car park within the permitted times without having to purchase a pay and display ticket. It also offers significant savings against pay and display ticket prices. Unless specified, this permit does not guarantee you a space.

**Who Can Apply?**  
Anyone can apply for a car park permit.

**How to Apply**  
You need to apply through the MPermit website - follow the instructions for a season ticket.

**Terms and Conditions**  
Please see terms and conditions in the documents section on the right-hand side of this page.

**Prices**

Car Park	Permit Type	Duration (months)			
		12	6	3	1
Avon Street	Monday to Friday - 5 day	£2,041.60	£1,020.80	£510.40	£170.14
Manvers Street	Monday to Friday - 5 day	£2,041.60	£1,020.80	£510.40	£170.14
Charlotte Street	Monday to Friday - 5 day	£1,400.30	£700.15	£350.08	£116.69
	7 day	£1,633.50	£816.75	£408.38	£135.58
	Monday to Friday - 5 day - reserved bay	£2,425.50	£1,212.75	£606.38	£202.13
	7 day - reserved bay	£2,772.00	£1,386.00	£693.00	£231.00
Keynsham Long Stay	7 day	£231.00	£115.50	£60.50	£19.80

Your rating:  
  
 Your rating: None Average: 3 (22 votes)

# What will it look like?

From this  
  
 to this  


**Bath & North East Somerset Council**

Home | A-Z Services | Pay for it | Report it | Give us feedback on | What's on | Customer Services

Home » Services » Libraries and archives » Library locations opening times and information » Library Branch Information

## Library Branch Information

Please follow the links below for information on our council run library branches. You can also download and save our handy Library opening times sheet (PDF 169KB).

For information on community run libraries, please visit the Your Community Libraries menu.

- Bath Central
- Keynsham
- Midsomer Norton
- Moorland Road
- Paulton @ The Hub
- Radstock
- Mobile Library

**Sundays and Bank Holidays**

On Sundays we only run a basic service in Bath Central Library. We regret that we are unable to deal with long enquiries and some services may be unavailable.

Unless otherwise stated, all Council run libraries in Bath & North East Somerset are closed on Bank Holidays.

**Bath Central Library**

- Address: 19-23 The Podium, Northgate Street, Bath, BA1 5AN (view on local map)
- Telephone: 01225 39 40 41
- Email: councilconnect@bathnes.gov.uk
- Library Manager: Sheila Leeden
- Car Parking: Plenty of car parking in the city centre as well as a short stay car park within The Podium
- Facilities: Chip & PIN payment accepted on self-service terminals. Free WIFI. Free computers. Printing in black & white and colour. Photocopiers. No public toilets in the library, but available elsewhere in the city.

**More like this**

- Community Run Libraries: Locations and Opening Times
- Photocopying and Printing
- Using Computers and the Internet in Our Libraries

**Links**

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## Find a Library or One Stop Shop

**Libraries and One Stop Shops**

See all Libraries on a map

**Library & Information Centres**

- Keynsham Library & Information Centre
- Midsomer Norton Library & Information Centre
- Bath Central Library
- Moorland Road Library
- Paulton Library @ The Hub
- Radstock Library

**One Stop Shops**

- Bath One Stop Shop

**Community Libraries**

- Larkhall Community Library
- Chevy Stoke Community Library
- Saltford Community Library
- Combe Hay Community Library
- Southside Community Library
- Bishop Sutton Community Library
- Timsbury Community Hub Library
- Love Weston Community Library

LV2 taxonomy  
 Libraries and One Stop Shops

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# What will it look like?

From this  
  
 to this  


Home » Services » Parking and travel » Car parking » Parking bath » On-Street parking charges

## On-Street parking charges

New charges apply Monday 13 August 2018

### Payment Options

- Cashless parking, through MiPermit, is available at all pay and display locations (sign up here)
- All pay and display machines accept coin payment
- No pay and display machines accept note payment

Charges apply Monday to Saturday between 8am to 7pm. Outside of these times and on bank holidays no charges apply.

If you are a Blue Badge holder, view details of where you can use your badge and any charges that may apply.

There is no charge for motorcyclists at these on-street locations. However, maximum stay restrictions also apply and motorcycles are required to be parked within designated bays.

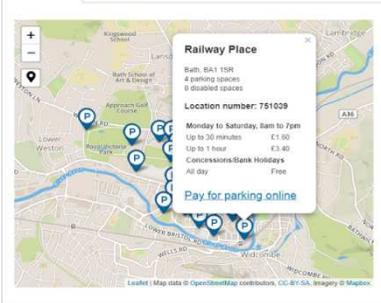
	30 mins	1 hr	2 hrs	3 hrs	4 hrs	4 to 6 hrs	6 to 10 hrs
Alfred Street	£1.60	£3.40	£4.50				
Avon Street	£1.60	£3.40					
Bennett Street	£1.60	£3.40	£4.50				
Brock Street	£1.60	£3.40	£4.50	£5.60			
Caroline Place	£1.30	£2.50	£3.50	£4.50			
Catherine Place	£1.30	£2.50	£3.50	£4.50			
Chapel Row	£1.60	£3.40					

Residents Businesses Your Council

## On-street parking in Bath

Bath offers a large number of on-street bays for short stay parking. Select a tab below to view a street map or a street list with locations, pricing and payment options for on-street parking.

Street map Street list



**Pay for parking online**

**How to pay**

- Charges apply Monday to Saturday, 8am to 7pm. Outside these times and on bank holidays, you can park free of charge.
- Cashless parking through the MiPermit app is available at all Pay and Display locations (you will need to know the code of your location for example, 751028)
- All Pay and Display machines accept coins
- No Pay and Display machines accept notes

There is no charge for motorcyclists in on-street parking bays. Maximum stay restrictions still apply, and you must park your motorcycle in a designated bay.

Blue Badge holders can park for free in any on-street parking bay, with no maximum stay restriction.

**Paying for parking**

- [Download iOS app](#)
- [Download Android app](#)
- [Pay using MiPermit](#)
- [Buy a season parking permit](#)

**More on parking in Bath**

- [Find parking in Bath](#)

**Want to avoid the traffic?**

- [Plan a journey by public transport](#)
- [Travel by bike](#)

# Report it options

Report problems with roads, pavements, parks & grounds and cleansing,  
using the B&NES version of Fix My Street

<https://fix.bathnes.gov.uk/>

Bookmark / favourite, this address on your desktop computer, laptop,  
tablet, or mobile phone

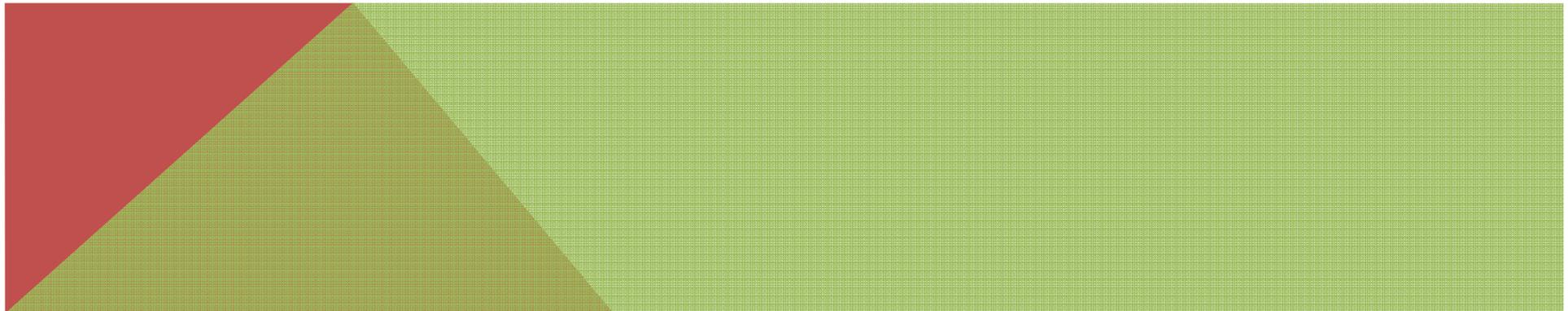
(for other problems not covered by Fix My Street, you can still visit [www.bathnes.gov.uk/reportit](http://www.bathnes.gov.uk/reportit),  
and in an emergency, always ring Council Connect)

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**LOCAL GOVERNMENT ELECTIONS 2019**  
PARISH & TOWN COUNCIL ELECTIONS

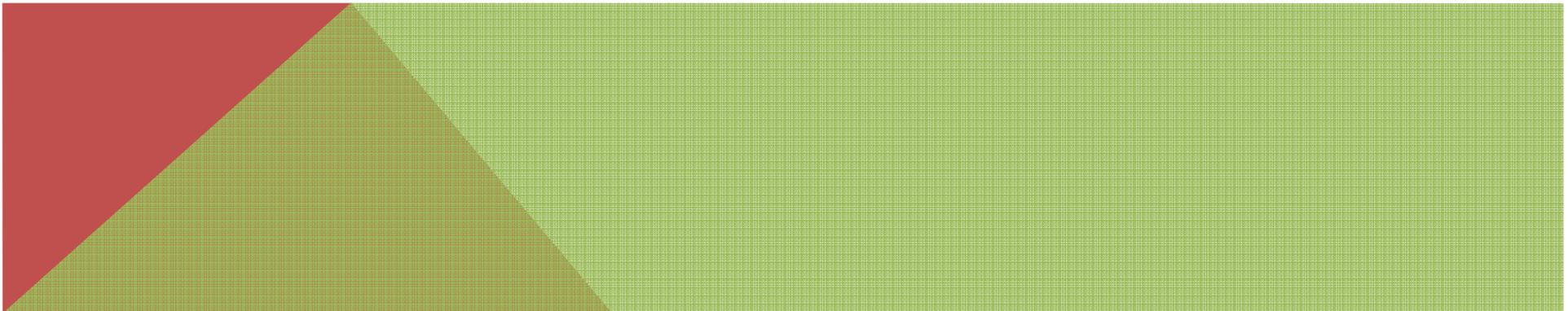
# KEY EVENTS FOR PARISH/TOWN CLERKS

- 01/03/2019 Publication of revised register based on new ward and polling district boundaries  
This is the version to refer to for completing nomination papers (including new electoral numbers for proposers and seconders)
- 18/03/2019 Publication of notice of election
- 19/03/2019 Nomination period starts  
Nominations must be delivered by hand to the Returning Officer, Guildhall, Bath, BA1 5AW from Tuesday 19 March 2019 between 10am and 4pm
- 03/04/2019 Nomination period ends  
Deadline for submitting nomination papers is 4pm on Wednesday 3 April 2019
- 03/04/2019 Deadline for withdrawals of nomination (4pm)
- 04/04/2019 Publication of statement of persons nominated
- 04/04/2019 Notice of uncontested elections
- 24/04/2019 Publication of notice of poll and situation of polling stations
- 02/05/2019 Polling day from 7am to 10pm
- 02/05/2019 Verification of ballot boxes  
Sports Training Village, University of Bath Campus, Claverton Down, Bath BA1 7AY, from 10:15pm
- 03/05/2019 Count  
Sports Training Village, University of Bath Campus, Claverton Down, Bath BA1 7AY, from 10am
- 07/05/2019 New Parish/Town Councillors take office and old ones retire



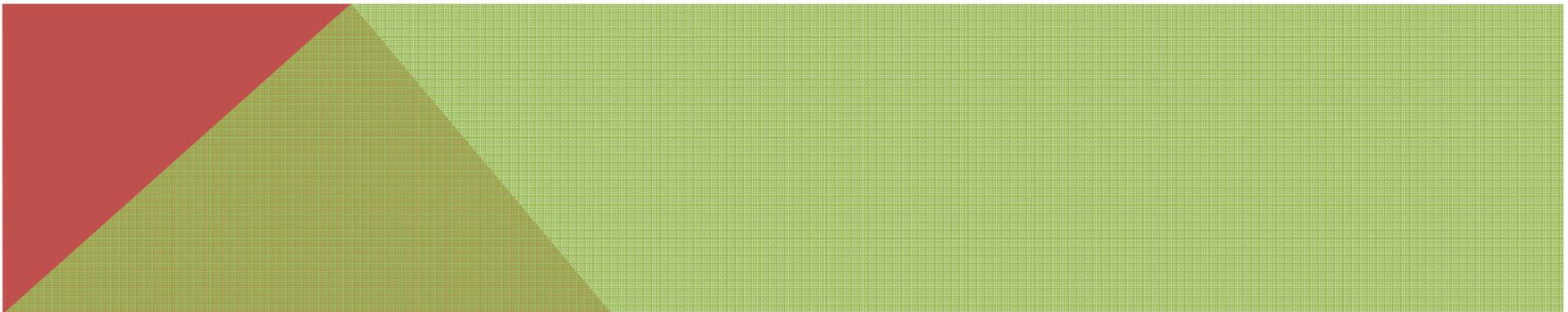
# KEY EVENTS FOR CANDIDATES

- 18/03/2019 Publication of notice of election
- 19/03/2019 Nomination period starts      Nominations must be delivered by hand to the Returning Officer, Guildhall, Bath, BA1 5AW from Tuesday 19 March 2019 between 10am and 4pm
- 03/04/2019 Nomination period ends      Deadline for submitting nomination papers is 4pm on Wednesday 3 April 2019
- 03/04/2019 Deadline for withdrawals of nomination (4pm)
- 04/04/2019 Publication of statement of persons nominated
- 04/04/2019 Notice of uncontested elections
- 24/04/2019 Opening of postal votes      Banqueting Room, Guildhall, High Street, Bath, BA1 5AW, from 10am
- 25/04/2019 Deadline to appoint polling and counting agents
- 02/05/2019 Polling day from 7am to 10pm
- 02/05/2019 Opening of postal votes      Banqueting Room, Guildhall, High Street, Bath, BA1 5AW, from 10am
- 02/05/2019 Verification      Sports Training Village, University of Bath Campus, Claverton Down, Bath BA1 7AY, from 10:15pm
- 03/05/2019 Count      Sports Training Village, University of Bath Campus, Claverton Down, Bath BA1 7AY, from 10am
- 07/05/2019 New Parish/Town Councillors take office and old ones retire
- 30/05/2019 Deadline to deliver election expenses



# KEY EVENTS FOR ELECTORS

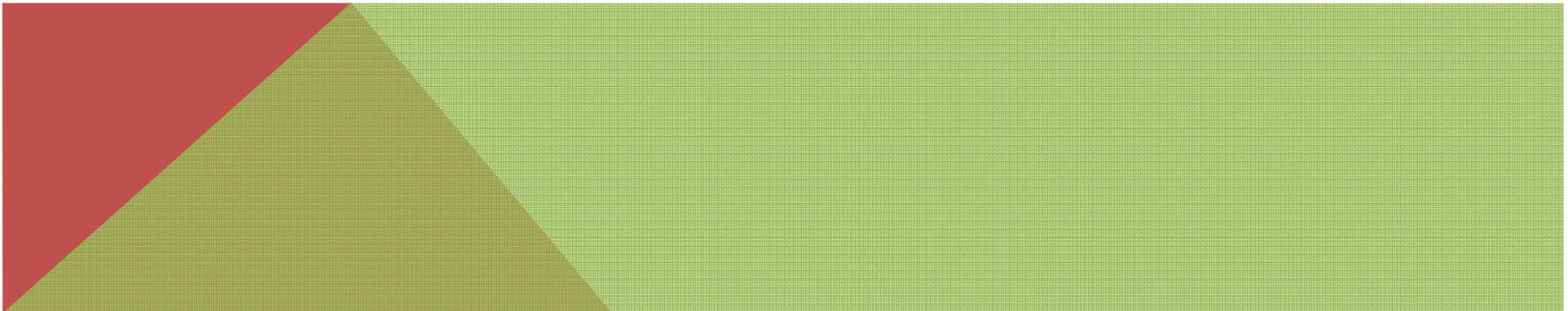
- 18/03/2019 Publication of notice of election and delivery of poll cards#1  
including all electors listed on the register published on 1 March 2019
- 08/04/2019 Delivery of postal packs #1  
including electors with a postal vote in place by 28 March 2019
- 12/04/2019 Deadline for new applications to register to vote
- 15/04/2019 Deadline for new applications to vote by post and postal proxy (5pm)  
also deadline for changes to existing postal and proxy votes
- 17/04/2019 Delivery of poll cards #2  
including electors added to the register between 1 March 2019 and 12 April 2019
- 18/04/2019 Delivery of postal packs #2  
including applications received between 28 March 2019 and 15 April 2019
- 24/04/2019 Deadline for new applications to vote by proxy (5pm)
- 26/04/2019 First day to apply for replacement of lost postal votes
- 02/05/2019 Polling day from 7am to 10pm
- 02/05/2019 Deadline to apply for replacement of lost/spoilt postal votes (5pm)
- 02/05/2019 Deadline for emergency proxies (5pm)
- 03/05/2019 Election results



# OFFICIAL NOTICES

A copy of the notices listed below will be emailed to all Parish/Town Clerks, who must publish them on the required date (details below) on their public notice board and Parish/Town Council website.

<b>18/03/2019</b>	<b>Notice of election</b>
<b>04/04/2019</b>	<b>Statement of persons nominated</b>
<b>04/04/2019</b>	<b>Notice of uncontested elections</b>
<b>24/04/2019</b>	<b>Notice of poll and situation of polling stations</b>
<b>03/05/2019</b>	<b>Notice of results</b>



# NOMINATION PAPERS

Candidates must print their nomination papers, either from Bath & North East Somerset website ([www.bathnes.gov.uk/elections](http://www.bathnes.gov.uk/elections)) or from the Electoral Commission website ([www.electoralcommission.org.uk](http://www.electoralcommission.org.uk)).

Nomination papers must be submitted to the Returning Officer, Guildhall, Bath on any working day between Tuesday 19 March 2019 and Wednesday 3 April 2019, from 10am to 4pm.

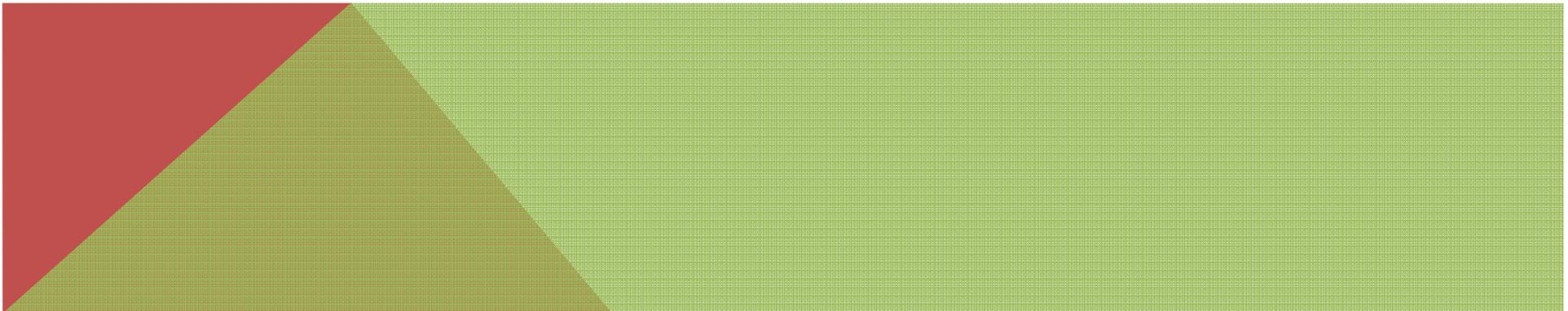
## To be delivered by hand (by candidate or trusted person)

1a nomination paper	all candidates
1b home address form	all candidates
1c candidate's consent to nomination	all candidates

## To be delivered by hand (by candidate or trusted person) or by post

2 certificate of authorisation	party candidates only
3 request for a party emblem	party candidates only
4 candidate's contact details form	all candidates
5 request for copy of electoral register	optional
6 request for copy of absent voters' list	optional

**Candidates must submit the original signed documents. Documents without the original signatures cannot be accepted.**



# QUALIFICATIONS TO BE A COUNCILLOR

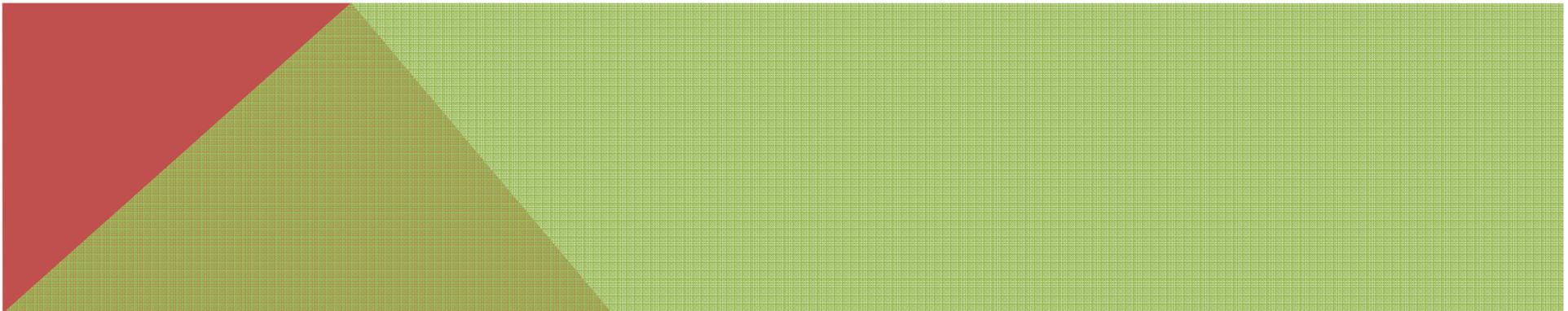
## **In order to qualify to be elected and to be a councillor a candidate:**

- must be a British, Commonwealth or EU citizen, and
- must be 18 years of age or older

## **In addition to the above , the candidate must meet at least one of the following criteria:**

- be registered as a local government elector for the parish where they are standing as a candidate, or
- have occupied as owner or tenant land or other premises in the parish where they are standing as a candidate, during the whole of the 12 months preceding the day of the nomination and the day of election, or
- his/her principal or only place of work has been in the parish where they are standing as a candidate, during those 12 months, or
- have resided in the parish where they are standing as a candidate, or within 4.8 kilometres of it.

Certain people are disqualified from standing, including paid officers of the Parish Council, bankrupts and those subject to recent sentences of imprisonment. It is the candidate's responsibility to ensure they are qualified to stand. If in doubt, they should contact the Electoral Commission or take their own legal advice.



# FORM 1A: NOMINATION FORM

Office Use Only	Date delivered	Time delivered	Initials
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<b>1a</b>	<b>Parish Elections</b>	<b>Nomination paper</b>
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**ELECTION OF PARISH COUNCILLORS for the**

ward of	<i>Insert name of ward (if the parish is warded)</i>
parish of	<i>Insert name of parish</i>

Date of election: Thursday 2 May 2019

We, the undersigned, being local government electors for the said ward/parish\*, do hereby nominate the under-mentioned person as a candidate at the said election.

Candidate's details	
Candidate's surname	
Other forenames in full	
Commonly used surname (if any)	
Commonly used forenames (if any)	
Description (if any) use no more than six words	

Mr/Mrs/Miss/Ms/Dr/Other\*

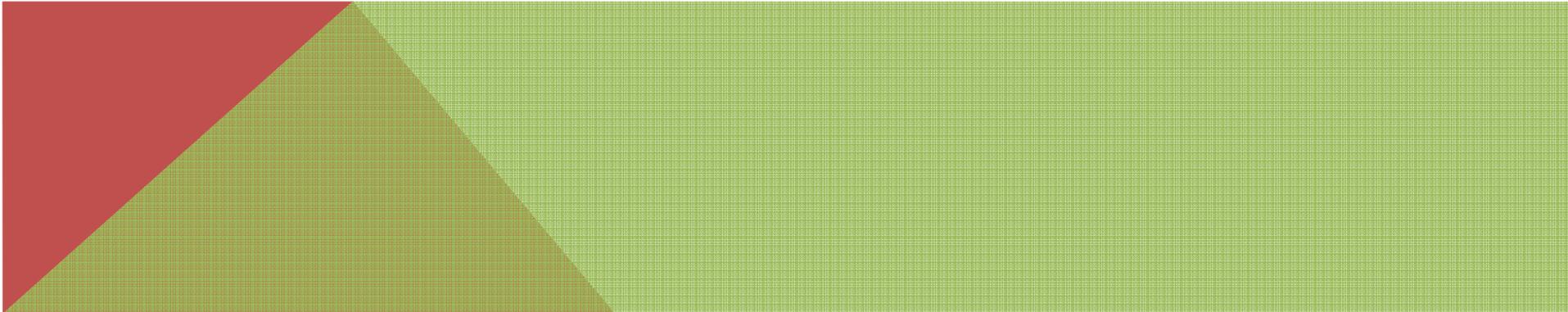
\*Delete whichever is inappropriate

	Signature	Print Name	Electoral Number	
			Polling District	Number
Proposer				
Secunder				

This form must be delivered by hand to the Returning Officer, Quilshall, Bath, no later than 4pm on Wednesday 3 April 2019.

**NOTES**

- The attention of candidates and electors is drawn to the rules for filling up nomination papers and other provisions relating to nomination papers contained in the elections rules in Schedule 2 to the Local Elections (Parishes and Communities) Rules 2006.
- Where a candidate is commonly known by some title they may be described by their title as if it were their surname.
- Where a candidate commonly uses a name which is different from any other name they have, the commonly used name may also appear on the nomination paper, but if it does so, the commonly used name (instead of any other name) will appear on the ballot paper.
- But the ballot paper will show the other name if the returning officer thinks that the use of the commonly used name may
  - be likely to mislead or confuse electors, or
  - that the commonly used name is obscene or offensive.
- An elector may not –
  - subscribe more nomination papers than there are vacancies to be filled in the electoral area in which the election is held; or
  - subscribe a nomination paper for more than one ward in a parish divided into wards.
- In this form "elector" –
  - means a person whose name is registered in the register of local government electors for the electoral area in question on the last day for the publication of notice of election; and
  - includes a person then shown in the register as below voting age if (but only if) it appears from the register that he will be of voting age on the day fixed for the poll.
- However, a person who has an anonymous entry in the register of local government electors cannot nominate a candidate for election.



# FORM 1B: HOME ADDRESS FORM

Office Use Only	Date delivered	Time delivered	Initials
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1b	Parish Elections	Home address form
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ELECTION OF PARISH COUNCILLORS for the	
ward of	<i>insert name of ward (if the parish is warded)</i>
parish of	<i>insert name of parish</i>

You must complete Part 1.  
Only complete Part 2 (overleaf) if you do not wish your home address to be made public.

Part 1	To be completed by all candidates			
Candidate's full names				
Candidate's home address in full				
Qualifying address or, qualifying addresses, if you declare on your consent to nomination that you meet more than one qualification.				
Which of the qualifications on your consent to nomination does your qualifying address(es) relate to? <i>*Delete whichever is inappropriate</i>	(a)*	(b)*	(c)*	(d)*
Attesting person's full names <sup>1</sup>				
Attesting person's home address in full				

<sup>1</sup> The attesting person must be the same person who signs your consent to nomination as a witness.

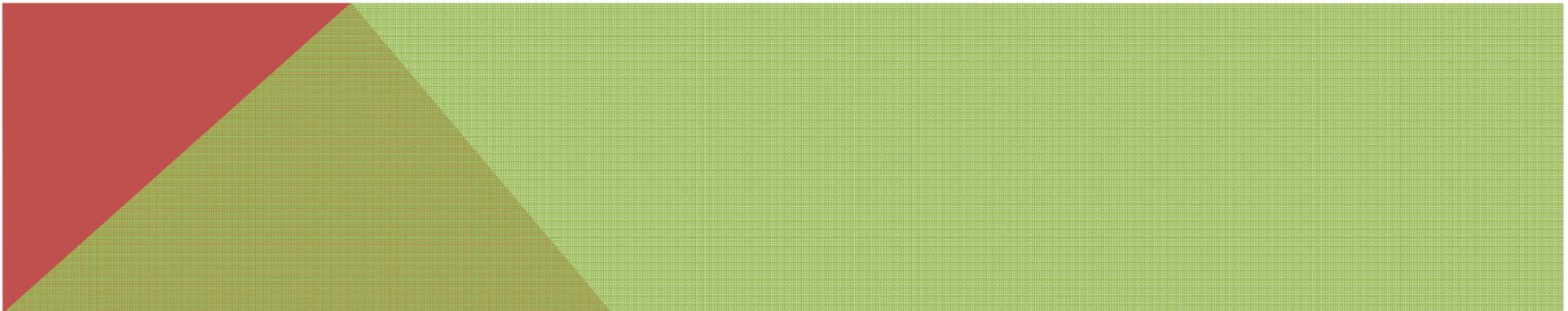
This form must be delivered by hand to the Returning Officer, Guildhall, Bath, no later than 4pm on Wednesday 3 April 2018.

Part 2	To be completed only if you do not wish your home address to be made public
<p>If you request that your home address is not to be made public then <b>your address will not appear</b> on the statement of persons nominated nor the ballot paper.</p> <p>If you choose not to make your home address public, the name of the relevant area in which your home address is situated (or country, if outside the UK) will appear on the statement of persons nominated and the ballot paper.</p>	
Statement	I require my home address not to be made public.
The relevant area my home address is situated in	<i>insert name of relevant area<sup>2</sup></i>
or	
My home address is situated outside the UK, in	<i>insert name of country</i>
Candidate's signature	
Date	

<sup>2</sup> The name of the "relevant area" in which your home address is situated (if your home address is in the UK):

- **in relation to a home address in England:**
  - if the address is within a district for which there is a district council, that district;
  - if the address is within a county in which there are no districts with councils, that county;
  - if the address is within a London borough, that London borough;
  - if the address is within the City of London (including the Inner and Middle Temples), the City of London;
  - if the address is within the Isles of Scilly, the Isles of Scilly
- **in relation to a home address in Wales:**
  - if the address is within a county, that county;
  - if the address is within a county borough, that county borough
- **in relation to a home address in Scotland:**
  - the local government area in which the address is situated
- **in relation to a home address in Northern Ireland:**
  - the local government district in which the address is situated

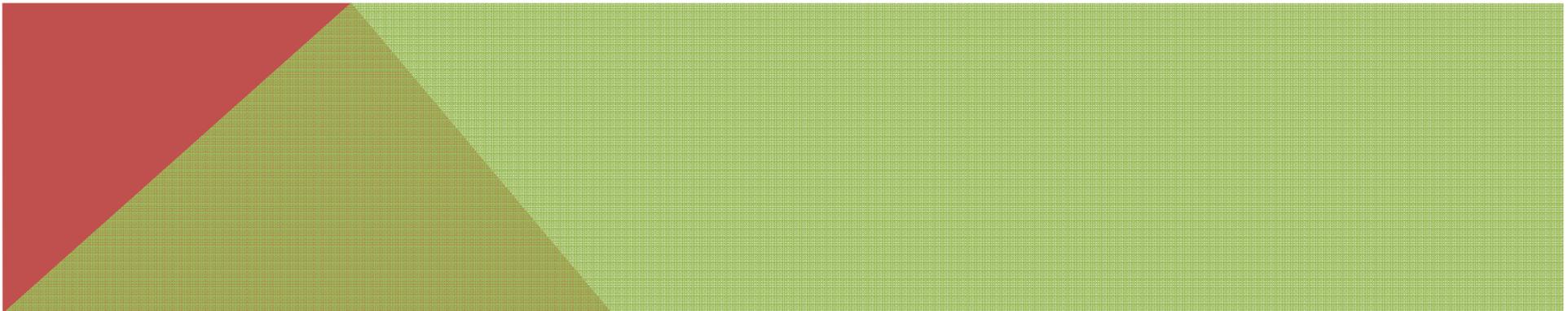
This form must be delivered by hand to the Returning Officer, Guildhall, Bath, no later than 4pm on Wednesday 3 April 2018.



# FORM 1C: CONSENT TO NOMINATION (1)

Office Use Only	Date delivered	Time delivered	Initials
1c	Parish Elections	Candidate's consent to nomination	
Date of election: Thursday 2 May 2019			
I (name in full)			
hereby consent to my nomination as a candidate for election as councillor for the			
ward of	Insert name of ward (if the parish is warded)		
parish of	Insert name of parish		
I declare that on the day of my nomination, I am qualified and that, if there is a poll on the day of the election, I will be qualified to be so elected by virtue of being on that day or those days a qualifying Commonwealth citizen, a citizen of the Republic of Ireland or a citizen of a Member State of the European Union, who has attained the age of 18 years and that			
(a)*	I am registered as a local government elector for the area of the parish named above; or		
(b)*	I have, during the whole of the 12 months preceding that day or those days, occupied as owner or tenant land or other premises in the parish named above; or		
(c)*	my principal or only place of work during those 12 months has been in the parish named above; or		
(d)*	I have during the whole of those 12 months resided in the parish named above or within 4.8 kilometres of it.		
<i>*Delete whichever is inappropriate</i>			
I declare that to the best of my knowledge and belief I am not disqualified for being elected by reason of any disqualification set out in, or decision made under, section 80 of the Local Government Act 1972 or section 34 of the Localism Act 2011 (copies of which are printed overleaf).			
Date of birth			
Signature			
Date of consent			
Signed in my presence			
Signature of witness			
Name of witness in full			
Notes A candidate who is qualified by more than one qualification may complete any of those which may apply.			
This form must be delivered by hand to the Returning Officer, Quilthall, Bath, no later than 4pm on Wednesday 3 April 2019.			
			1/4

Parish Elections	Candidate's consent to nomination		
Local Government Act 1972			
80. Disqualifications for election and holding office as member of local authority.			
(1) Subject to the provisions of section 81 below, a person shall be disqualified for being elected or being a member of a local authority if he –			
(a) holds any paid office or employment (other than the office of chairman, vice-chairman, deputy chairman, presiding member or deputy presiding member or, in the case of a local authority which are operating executive arrangements which involve a leader and cabinet executive, the office of executive leader or member of the executive) appointments or elections to which are or may be made or confirmed by the local authority or any committee or sub-committee of the authority or by a joint committee or National Park authority on which the authority are represented or by any person holding any such office or employment; or			
(b) is the subject of a bankruptcy restrictions order or an interim bankruptcy restrictions order, or a debt relief restrictions order under Schedule 4ZB of the Insolvency Act 1986; or			
(c) [This has been removed and no longer applies]			
(d) has within five years before the date of election or since his election been convicted in the United Kingdom, the Channel Islands or the Isle of Man of any offence and has had passed on him a sentence of imprisonment (whether suspended or not) for a period of not less than three months without the option of a fine; or			
(e) is disqualified for being elected or for being a member of that authority under Part III of the Representation of the People Act 1983.			
(2) Subject to the provisions of section 81 below, a paid officer of a local authority who is employed under the direction of –			
(a) a committee or sub-committee of the authority any member of which is appointed on the nomination of some other local authority; or			
(b) a joint board, joint authority, economic prosperity board, combined authority, joint waste authority or joint committee on which the authority are represented and any member of which is so appointed;			
shall be disqualified for being elected or being a member of that other local authority.			
(2AA) A paid member of staff of the Greater London Authority who is employed under the direction of a joint committee the membership of which includes –			
(a) one or more persons appointed on the nomination of the Authority acting by the Mayor, and			
(b) one or more members of one or more London borough councils appointed to the committee on the nomination of those councils,			
shall be disqualified for being elected or being a member of any of those London borough councils.			
(2A) Subsection (2) above shall have effect as if the reference to a joint board included a reference to a National Park authority.			
This form must be delivered by hand to the Returning Officer, Quilthall, Bath, no later than 4pm on Wednesday 3 April 2019.			
			2/4



# FORM 1C: CONSENT TO NOMINATION (2)

	Parish Elections	Candidate's consent to nomination
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(2B) For the purposes of this section a local authority shall be treated as represented on a National Park authority if it is entitled to make any appointment of a local authority member of the National Park authority.

(3) Subsection (1)(a) shall have effect in relation to a teacher in a school maintained by the local authority who does not hold an employment falling within that provision as it has effect in relation to a teacher in such a school who holds such an employment.

(5) For the purposes of subsection (1)(d) above, the ordinary date on which the period allowed for making an appeal or application with respect to the conviction expires or, if such an appeal or application is made, the date on which the appeal or application is finally disposed of or abandoned or falls by reason of the non-prosecution thereof shall be deemed to be the date of the conviction.

#### 81. Exception to provisions of section 80

(4) Section 80(2) and (3) above shall not operate so to disqualify –

- (a) any person by reason of his being a teacher, or otherwise employed, in a school or other educational institution maintained or assisted by a county council for being a member of a district council by reason that the district council nominates members of the education committee of the county council.

#### Localism Act 2011

Section 34(4) describes how a person may be disqualified from standing in local government elections under this section. The remaining provisions of section 34 do not directly affect a person's entitlement to stand for election.

#### 34. Offences

- (1) A person commits an offence if, without reasonable excuse, the person –
- (a) fails to comply with an obligation imposed on the person by section 30(1) or 31(2), (3) or (7),
  - (b) participates in any discussion or vote in contravention of section 31(4), or
  - (c) takes any steps in contravention of section 31(8).
- (2) A person commits an offence if under section 30(1) or 31(2), (3) or (7) the person provides information that is false or misleading and the person –
- (a) knows that the information is false or misleading, or
  - (b) is reckless as to whether the information is true and not misleading.
- (3) A person who is guilty of an offence under this section is liable on summary conviction to a fine not exceeding level 5 on the standard scale.
- (4) A court dealing with a person for an offence under this section may (in addition to any other power exercisable in the person's case) by order disqualify the person, for a period not exceeding five years, for being or becoming (by election or otherwise) a member or co-opted member of the relevant authority in question or any other relevant authority.

This form must be delivered by hand to the Returning Officer, Gullihall, Bath, no later than 4pm on Wednesday 3 April 2019.

3/4

	Parish Elections	Candidate's consent to nomination
--	------------------	-----------------------------------

(5) A prosecution for an offence under this section is not to be instituted except by or on behalf of the Director of Public Prosecutions.

(6) Proceedings for an offence under this section may be brought within a period of 12 months beginning with the date on which evidence sufficient in the opinion of the prosecutor to warrant the proceedings came to the prosecutor's knowledge.

(7) But no such proceedings may be brought more than three years –

- (a) after the commission of the offence, or
- (b) in the case of a continuous contravention, after the last date on which the offence was committed.

(8) A certificate signed by the prosecutor and stating the date on which such evidence came to the prosecutor's knowledge is conclusive evidence of that fact; and a certificate to that effect and purporting to be so signed is to be treated as being so signed unless the contrary is proved.

(9) The local government Act 1972 is amended as follows.

(10) In section 86(1)(b) (authority to declare vacancy where member becomes disqualified otherwise than in certain cases) after "2000" insert "or section 34 of the Localism Act 2011".

(11) In section 87(1)(ee) (date of casual vacancies) –

- (a) after "2000" insert "or section 34 of the Localism Act 2011 or", and
- (b) after "decision" insert "or order".

(12) The Greater London Authority Act 1999 is amended as follows.

(13) In each of sections 7(b) and 14(b) (authority to declare vacancy where Assembly member or Mayor becomes disqualified otherwise than in certain cases) after sub-paragraph (i) insert –

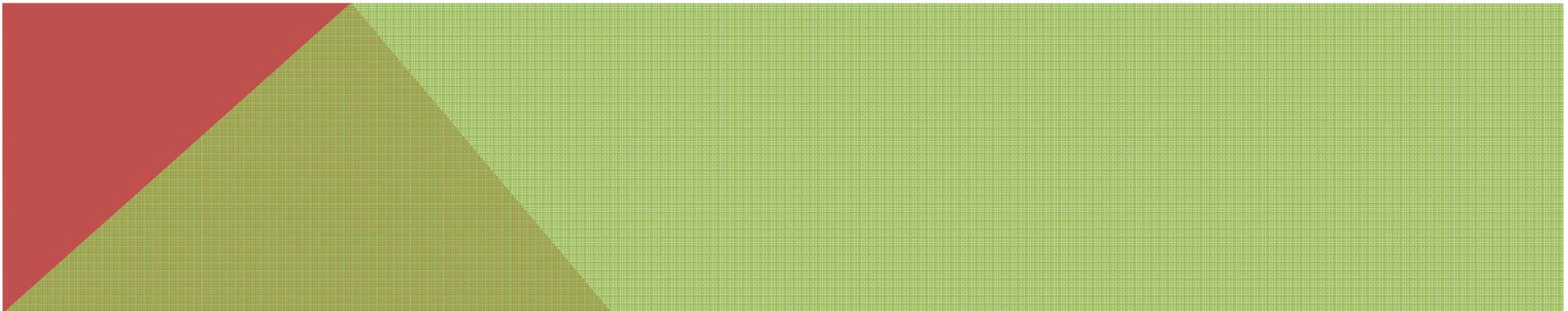
"(ia) under section 34 of the Localism Act 2011,".

(14) In section 9(1)(f) (date of casual vacancies) –

- (a) before "or by virtue of" insert "or section 34 of the Localism Act 2011", and
- (b) after "that Act" insert "of 1998 or that section".

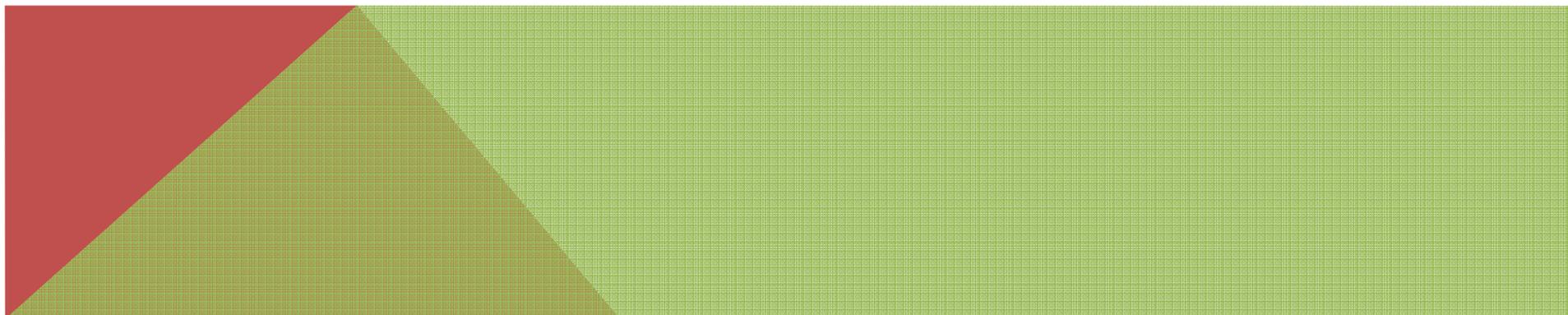
This form must be delivered by hand to the Returning Officer, Gullihall, Bath, no later than 4pm on Wednesday 3 April 2019.

4/4



# FORM 4: CANDIDATE'S CONTACT DETAILS FORM

Office Use Only	Date received	Date processed	Initials
<b>4</b>	<b>Parish Elections</b>	<b>Candidate's contact details form</b>	
Date of election: Thursday 2 May 2019			
ward of	<i>Insert name of ward (if the parish is warded)</i>		
parish of	<i>Insert name of parish</i>		
Candidate's full names			
Candidate's full address			
Telephone number			
Mobile phone number			
Email address			
I hereby authorise the Returning Officer to notify my contact details, including my address, to the Proper Officer of the relevant Parish Council, in the event of my being elected as a Councillor at the Parish Council elections on Thursday 2 May 2019.			
Candidate's signature			
Date			
Privacy Statement			
<p>We will only use the information you give us for electoral purposes. We will look after personal information securely and we will follow the data protection legislation. We will not give personal information about you or any personal information you may provide on other people to anyone else or another organisation unless we have to by law.</p> <p>The lawful basis to collect the information in this form is that it is necessary for the performance of a task carried out in the public interest and exercise of official authority as vested in the Returning Officer.</p> <p>The Returning Officer is the Data Controller.</p> <p>Maria Lucas, Returning Officer, Bath &amp; North East Somerset Council, Guildhall, High Street, Bath BA1 5AW T: 01225 477333 E: elections@bathtnes.gov.uk</p> <p>You should refer to the Privacy Notice at <a href="http://www.bathtnes.gov.uk/council-privacy-notice">www.bathtnes.gov.uk/council-privacy-notice</a> for further information relating to the processing of personal data.</p>			



# VERIFICATION AND COUNT

## Verification

Thursday 2 May 2019, from 10:15pm

Sports Training Village, University of Bath Campus, Claverton Down, Bath, BA2 7AY

Candidates and one appointed verification agent per candidate may attend the count.

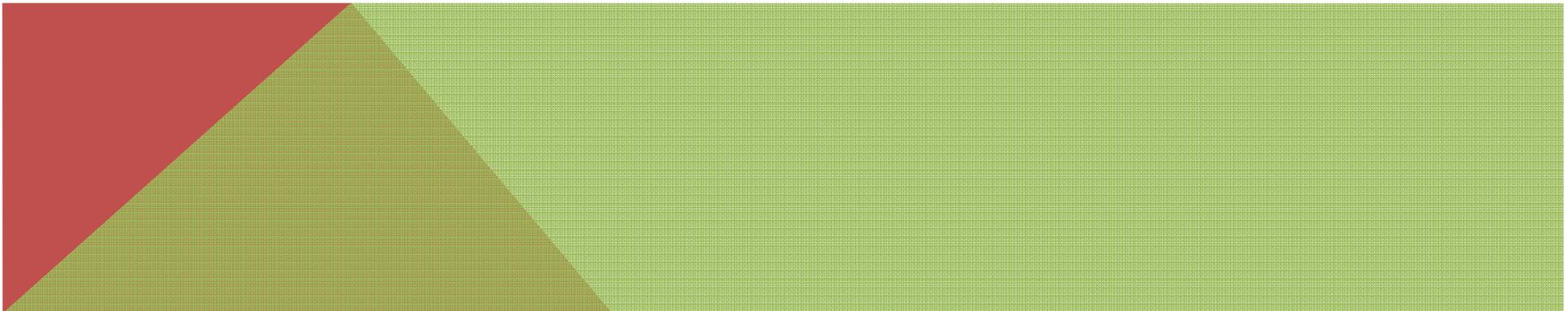
All verified ballot papers will be sealed to be opened at the count.

## Count

Friday 3 May 2019, from 10am

Sports Training Village, University of Bath Campus, Claverton Down, Bath, BA2 7AY

Candidates and one appointed counting agent per candidate may attend the count



# AFTER THE COUNT

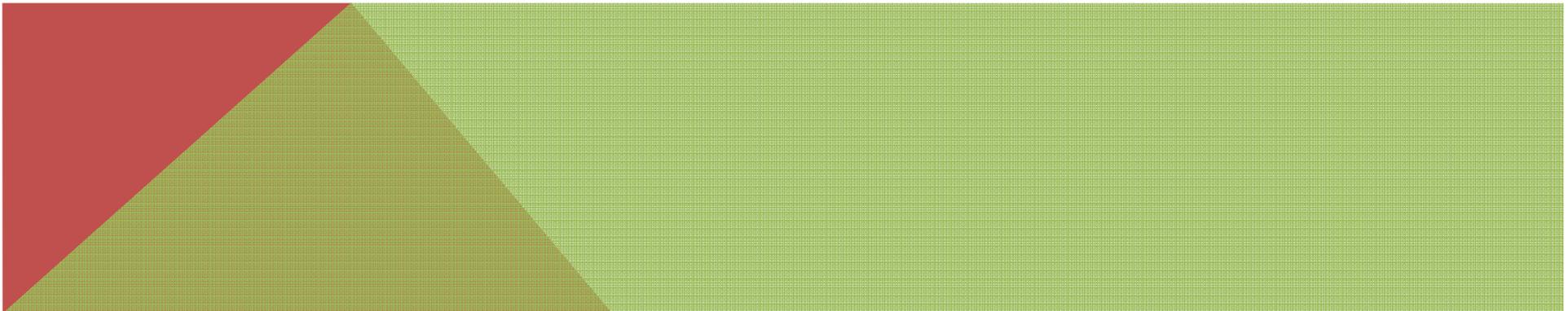
Current Councillors retire four days after the day of the election, and the new Councillors take office on that day.

A declaration of acceptance of office form must be signed by each Councillor and attested by the Parish/Town Clerk as the proper officer of the Council before or at the first meeting of the Parish/Town Council after their election.

All new Councillors must register their interests as required by the Code of Conduct. The declaration of interest forms must be collected by the Parish/Town Clerk.

The annual meeting of the Parish/Town Council should be held within fourteen days of the Council coming into office.

If any election was uncontested (because the number of candidates did not exceed the number of seats) and there are still vacancies left, the Parish/Town Council must take steps to co-opt the required number of members as soon as practicable to fill the vacancies. Any new members must be qualified to serve as a councillor (i.e. they must meet the same criteria as candidates standing at an election).



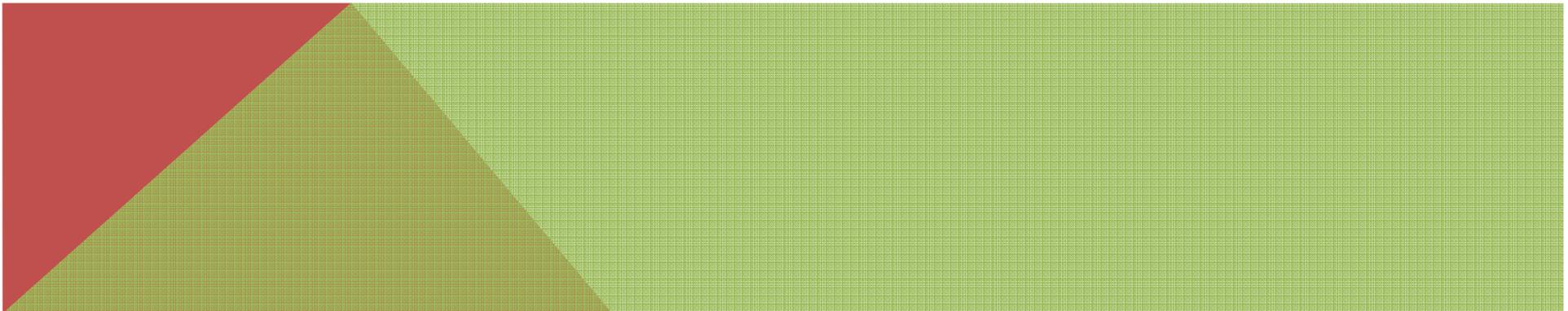
# CANDIDATES' SPENDING RETURN

Candidates at parish/town council elections, whether the election is contested or not, are required to complete a return of election expenses form and submit the document to the Returning Officer within 28 calendar days after the day of the election.

It is the responsibility of the candidates to ensure that they keep their election spending within the spending limit.

The spending limit is £740, plus 6 pence per local government elector in the parish or town council area for which the candidate is standing.

After 1 March 2019, when the revised register is published, the Returning Officer will circulate to Parish/Town Clerks the spending limit for each Parish/Town Council in North East Somerset.



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# Proposal for a 'BANES Rural Transport Group'

This presentation was prepared at a meeting of the  
Steering Group and as such is not branded as B&NES  
Council

# Background – growing resident frustration

- In April 2018 - Timsbury Parish Council initial meeting inviting NES parishes
- Sept 2018 - Somer Valley Forum discussed + reps community transport
- Forum Chairs, ALCA and the voluntary and community sector
  - Meeting to discuss rural transport issues and concern with Chew Valley & Somer Valley Transport Strategy documents
- Farmborough Parish Council – Public Meeting
- Dunkerton and Tunley Parish Council – Public Meeting

# Demand: Residents

- Fundamentally believe First Bus have a legal duty to provide a regular service
  - THEY ARE NOT REQUIRED TO DO THIS UNDER THE 1985 TRANSPORT ACT
- Many residents think in terms of a need for an hourly/regular service
- Unaware of logistical issues of running buses and cost structures
- Vicious circle of falling demand – service cuts – gotta have a car – falling demand – service cuts...
- Remaining core group of people who have no choice but public transport
  - Elderly, disabled, young people/students
- Lack of solid information demand/need for transport
  - Anecdotal evidence – buses leaving Bath 15 minutes before school out/arriving too early
  - Bus companies have data from their services BUT based on their services
  - Various surveys but not truly focusing on demand – where do people want to travel to and why?
- Not a lost cause – there is growing demand for buses in some areas in B&NES
  - But growth in urban not rural areas

# Supply: Bus Companies & Community Transport

- **Bus Companies** – eg First Bus 179 case study:
  - Cost £400K per annum to run the service
  - Revenue take £80K per annum
  - Logistics are complex running a service loop and overhead costs of bus station
  - Funding gap is largely unbridgeable
  - Public 'campaign' against First Bus's decision
  - Short term solution – but 31<sup>st</sup> Aug funding ends [URGENT NEED FOR A SOLUTION] – but First Bus have said they won't simply pull the plug BUT this needs communicating – going out to tender
- **There are other operators but eg on 179 not rushing to take it on**
- **Community Transport**
  - Range of suppliers – but don't work in coordination with Bus services
    - Dial a ride
    - Various community buses – Wellow/Midsomer Norton etc.
    - Swan Network

# B&NES position

## Funding for bus services

- Traditionally been in a position of subsidising services
- B&NES facing unprecedented financial pressures
- SO what – where money is being spent today won't continue
- Is subsidising bus services the most effective approach
  - In future important to think about the future of subsidised service if it does not become commercial
  - Time for a rethink mini buses/community buses/car share

# B&NES Strategies

## Chew Valley & Somer Valley Transport Strategies

- Documents were to tell residents what the strategy was – what has happened?
- Problem that two documents are separate
- Consultations have been held – aspiration to revisit

**WE NEED A BANES STRATEGY REFRESH TO MAKE ANY EVENTUAL  
HIGH LEVEL WECA STRATEGY DOWN TO LOCAL AREAS**

# WECA

- Still awaiting Bus Strategy which is ‘under development’
- Franchising is talked about constantly but not the only option:
  - What is it? What can it deliver? Is it a wonderful panacea solution?
  - How would franchising with no budget be any different from now?
  - We have an opportunity NOW to lobby to get this pinned down and in relation to the other options
- Unclear what the next steps will be?
  - Publish strategy
  - Consult – must vitally include the renewal and updating of existing strategies
  - Enact
- Vital we in B&NES have a coherent ‘ask’ and lobby for it

# Conclusion/Recommendation

- ***Proposal: Broadly to create a 'B&NES Rural Transport Group' consisting of:***
  - *Parish Councils*
  - *B&NES*
  - *Community Transport*
  - *Bus Service Operators*
  - *Other coach service operators*

# Why have another Group?

Based on the model of the 3<sup>rd</sup> Sector Group

- Key players in rural transport INCLUDING RESIDENTS
- Commitment to joint working and listening ie not fighting amongst ourselves and able to present a united front to WECA
- **NOT** led or owned by B&NES
- Members elect an independent Chair
- Has to be action focused NOT *'just a talking shop'*

# Next Steps

New Group to bringing demand and supply together:

- ***Demand:*** With the help of the Parishes – establish the demand with a survey
  - NOT simply an on-bus survey or a knee jerk reaction survey
- ***Supply:*** With the help of providers (including the community) establish how demand could be met
- ***Matching Demand & Supply:*** Generate a proper requirement document NOT simply based on subsidies

***NB: Strategy/resources bid to WECA:*** Take a coherent bid for £ to WECA

OBJECTIVE	OUTCOME	PROPOSED ACTION(S)	ACTION BY
The Group is to develop a coherent, effective and visible Group structure to define the bounds of its intent and competence	The Group will own and publish a BANES Rural Transport Action Plan to address rural transport issues across BANES. The plan will draw together all the existing strands of un-coordinated activity relating to the solution of rural transport issues and the development of strategies for the future	Create Draft Action Plan and send to stakeholders for comment	RTG
The Group is to drive a review of extant and emerging rural transport strategies to determine their status, credibility and coherence across BANES	The status of the extant rural transport strategies (eg for the <u>Somer</u> and <u>Chew Valleys</u> ) will be clarified, and they will through the Group's published action plan be visibly forced into convergence with the emerging WECA JLTP4	<ol style="list-style-type: none"> <li>1. Confirm the status of the published Chew Valley and <u>Somer Valley Transport Strategies</u></li> <li>2. Initiate an update accordingly, ensuring that any update clearly connects to the emerging WECA JLTP4</li> <li>3. Consider the need for a new, separate, Cam Valley Transport Strategy</li> <li>4. Co-ordinate BANES' input on all rural transport issues to the development of the WECA JLTP4</li> </ol>	<ol style="list-style-type: none"> <li>1. BANES</li> <li>2. Chew Valley, <u>Somer Valley</u> and Cam Valley Forums</li> <li>3. Cam Valley Forum, with BANES</li> <li>4. RTPG(to work with Parish Councils via the Forums in doing so)</li> </ol>
The Group is to work with the Parishes to determine the demand for rural transport services	There will be a better collective understanding of the demand for rural transport services – thereby a better understanding of how “Value for Money” might best be determined	<ol style="list-style-type: none"> <li>1. Customer Demand Survey</li> <li>2. Formalise BANES recent assurance (from Andy Strong) that in decisions about levels of bus subsidies the impact on communities will in future be taken into account: how will VFM be defined?</li> </ol>	<ol style="list-style-type: none"> <li>1. Parishes (as discussed at Timsbury 26 Feb meeting)</li> <li>2. RTG</li> </ol>
The Group is to consider and test the effectiveness and affordability of a mix	There will be an understanding and informed commitment to the future	1. Continue existing discussions about 179/172 services	1. As discussed at Timsbury meeting 26 Feb

of rural transport solutions	<p>delivery of the effective mix of rural transport solutions discussed at the April 18 Timsbury Workshop:</p> <ul style="list-style-type: none"> <li>- Commercial Bus Services</li> <li>- Community Transport Solutions</li> <li>- Car Sharing</li> </ul>	<p>2. Determine options for the future co-ordination of community transport solutions, including Rosemary <u>Naish's</u> initiative</p> <p>3. Determine stakeholders views on the effectiveness and opportunities for car sharing</p>	<p>2. RTG</p> <p>3. RTPG – find out where in BANES people or communities currently use car sharing services/clubs/apps? What lessons can be learned from elsewhere?</p>
The Group is to ensure the Parishes and their residents are aware of all providers of Community Transport solutions and what they offer	There will be a new communications plan owned and driven by the parishes to educate, inform and update residents across BANES rural areas about the availability of community transport services	<p>1. Clarify who is providing what, when, to whom and why</p> <p>2. Ensure rural residents know</p>	<p>1. RTG</p> <p>2. RTG to help Forums and Parish Councils provide effective communication, education and advice to rural communities as appropriate (TBA)</p>
The Group is to develop a capability to manage the impact of planned, or anticipated, community action or campaigning	There will be a proactive engagement with the Forums and the Parishes to identify issues likely to lead to community action or campaigning of any sort, and a collective response will be agreed to maximise the beneficial effects of such action whilst minimising any adverse effects	RTG to develop appropriate communications and links to Parish Councils via Forums to <u>create</u> an awareness of current, anticipated and potential rural transport issues that might result in campaigning	RTG
The Group will seek out lessons to be learned from successful integration of rural transport services elsewhere	Time, money and effort will be saved in the adoption of best practice across BANES	Ask key stakeholders if they know of successful schemes elsewhere (eg Lincoln?), and determine the best way to understand the factors behind any perceived success	RTG